

CLRA ALBERTA COMMITTEE VOLUNTEER INCENTIVES & PERKS

The purpose of the document is to outline CLRA AB Chapter Volunteer Incentives and Perks. The CLRA Committee Board Liaison will track the Volunteer participation for the Committee they sit on. The annual hours being tracked will be from April 1 to March 31 to coincide with the Board's year-end.

Volunteer Categories

Tier A – Minimum Volunteer Time Annually: 37+ Hours (3+ hours/month)

- Free CLRA AB Conference & AGM ticket and hotel room
- Company Access to Pre-sponsorship opportunities for CLRA AB Events
- Invited to CLRA year-end social event
- Recognition at a CLRA function where the volunteer help organize (if applicable)
- Recognition at the CLRA AGM and website as a Volunteer

Tier B – Minimum Volunteer Time Annually: 18 to 36 Hours (1.5 to 3 hours/month)

- Discounted Conference & AGM ticket (50%)
- Invited to CLRA year-end social event
- Recognition at a CLRA function where the volunteer help organize (if applicable)
- Recognition at the CLRA AGM and website as a Volunteer

Tier C – Minimum Volunteer Time Annually: <18 Hours

- Recognition at a CLRA function where the volunteer help organize (if applicable)

CLRA Alberta Committee List

- Conference – CLRA Board Liaison: Amber Flamand
 - Program Committee, Abstract Reviewer, Session Moderators, Student Volunteers
- Events & Networking – CLRA Board Liaison: Liana Phoenix
- Golf – CLRA Board Liaison: Troy Gooch
- Professional Development – CLRA Board Liaison: Duncan Mathers
- Showcase – CLRA Board Liaison: Brent Walchuk
- Sponsorship – CLRA Board Liaison: Meghan Olesiuk
- Stewardship – CLRA Board Liaison: Susan Tiffan & Diana Dunn
- Student Relations – CLRA Board Liaison: Angela MacKinnon

Please check the CLRA Alberta website to see what volunteer positions are available and submit a CLRA AB Volunteer form. The website will detail the role of the Volunteer and what is going to be required to achieve the goals of the Committee.

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Committee General Roles

The below details a high-level role and responsibilities for each of a Committee Volunteer. Each Committee will have their own detailed roles and responsibilities that will be unique to each.

Committee Chair– 2 year term limit - Can be extended with approval from the CLRA Board of Directors.

- Chosen by the CLRA Board
- Liaises and takes direction from the CLRA Board Liaison
- Works with other CLRA Committees
- Manage timelines and Committee budget
- Lead and book Committee meetings

NOTE: If a Committee Chair has not been appointed, the CLRA Board Liaison will take on that role until a suitable candidate can be found.

Committee Volunteer – No term limits

- Attends Committee meetings
- Support Committee goals/events

Event Volunteer – No term limits

- Event volunteer as needed and directed by the organizing Committee